

Vestry Minutes

Meeting Date: March 10, 2022

Meeting convened at 6:34

Opening Prayer led by Pam Sherry

Present: Pastor Steve, Brooke Lau, Kris Eckert, Karen Davenport, Pam Sherry, Cheryle Kahl, Scott Satterly, Lori Simon, Ann Farrell. Not in attendance: Jim Smith (excused with notice).

I. Approval of Minutes: minutes were approved by all in attendance.

II. Election of Wardens and Clerk:

A. Pam Sherry agreed to stay on as our Senior Warden.

B. Jim Smith agreed to stay on as our Junior Warden.

C. We elected to have a "rotating clerk" position for the year; Pastor Steve will make a schedule.

III. Special Request:

A. Jean Hitchcock wants to create a Hydrocephalus doll to help children understand and learn about hydrocephalus and how it affects the brain. She asked if the vestry could help with financial assistance of \$500.00 to pay an attorney to investigate if any such dolls have been created.

B. Scott suggested holding a bake sale to raise funds to support Jean's project. He will help Jean create a flyer and set-up the bake sale.

IV. January and February Treasurer's Reports:

B. Discussion of change of financial report style and what is needed for our purposes. Suggested that we use statements of activity.

C. Suggested that we have income, expenditures and ending balance.

D. Statement of financial position reflects balance statement which maybe the only one we need.

E. We need to have our budget included in the statement of financial position.

F. Hannia will do the bookkeeping and Tish will assist with statements/reports. No date for Tish to transition out of the treasurer's role at this time. Many churches have two separate positions of bookkeeper and treasurer.

V. Parochial Report:

A. This is a yearly report we complete and send to the National Church about information pertaining to our membership, attendance, services of the congregation, stewardship, financial information, outreach ministries and volunteer activity of this congregation.

B. Pastor Steve will complete the report and send it to the vestry for approval.

VI. Transition to Realm Accounting Software:

A. Update on REALM- Tish and Gary are almost finished with last year's finances. They need to transfer over to REALM software as we are paying for it. We can get financial reports, access to various groups and church directory. Our current church directory will not be active after April 1st. REALM has video training and tutorials on-line and REALM representative will do a live training for an hourly rate. We need to continue to send paper information and use ROBO calls to inform parishioners of information as we transition to a new software program.

VII. Updates:

A. Capital Campaign: We are \$45,00 short of our \$150,000 goal. There is a 1:1 match of pledges we receive by Easter. Monies will be designated to Buildings and Ground improvements. They have a list of work that needs to be done and will prioritize projects in terms of need.

B. Pam Shaffer's company will install the new outdoor sign. At this time, permits are being pulled. There is no installation date yet.

C. Carol Sullivan invited our congregation to join Grace Methodist Church in a class for Lent focusing on Sacred Ground curriculum. The class will be held on Zoom. 10 sessions every other week starting on Wednesday, March 23 from 7-830 PM. There is a cap of 8 people from our church.

D. The sanctuary renovation continues to go well. Scaffolding is down now and the ceiling is repaired. Two painters are painting the entire sanctuary and it will be done by March 11th. The cost of the painting is covered in the insurance contract. The rest of the repairs will be done by the end of March.

E. The large tapestry needs to be cleaned. Ann Strevel may know someone who can clean it. Pastor Steve will ask her.

VIII. New Business:

A. There will be a Vestry Retreat on Saturday, May 7th from 9-3 at Grace. All Vestry members are encouraged to attend.

B. Ministry liaisons: Lori-buildings and grounds, Kris- technology, Brooke- -music, Pam- worship, food pantry and education, Cheryle- book club, prison ministry, Karen- lectors, prayer group, Ann- altar group and Sunday Supper. Each person will connect with coordinators and report needs at the vestry meetings.

C. Theresa Davidson (friend of Lare Poucher) is working on a grant for our church that could award us \$8,000. It will be coming up in May. More information will be forthcoming.

D. Lori stated that there are monies left from Warming Center funds (\$300 -\$400) to purchase needed items.

E. Discussion about how to organize and keep track of outreach ministries supplies (blankets, coats, boots, etc...) to keep track of what we have and what we need. Meeting date will be set to discuss this process and if it's needed.

F. Discussion about possibly purchasing a washer and dryer to wash blankets that are distributed out to our guests. Lori will investigate if there is a hook-up in the furnace

room.

Meeting adjourned at 8:20

Respectfully submitted,

Ann Farrell

Clerk for March 2022