

VESTRY MINUTES

(December 7, 2021)

Meeting began at 6:30 p.m. with an opening prayer let Pam.

Present: Pastor Steve, Pam Sherry, Kris Ekert , Gary Keranen, Tom Stotz, Martha Hauser, Karen Davenport, Marilee Racine, Ann Farrell, Brooke Lau, and Jim Smith.

APPROVALS: Treasurer's report was not available

Minutes were accepted as corrected

ONGOING BUISNESS

- A. Per Gary, the transition to Realm Accounting Software has posed some challenges regarding formatting reports and integrating Church Windows data with Realm.
- B. Realm support is available³, but the individual we need to talk to is on vacation until 12/15 and Tish is on vacation from 12/14—12/28. It is important that she be present.
- C. We will not know the cost of Realm help until we have the foregoing discussions with the Realm representative.
- D. Next we had a general discussion of current difficulties with Realm.
 1. We discussed issues regarding out on-line giving service.
 2. Complaints were aired about the current state of accounting.
 3. We will announce at the services that there are some technical difficulties in changing software and give instructions on how to secure information until we can send accurate reports.
 4. The problems boil down to difficulties in merging 2 software systems.
 5. In the end, people can expect to receive 2 statements: 1 from Church Windows and 1 from Realm
 6. Gary and Tish are scheduled to meet with Realm on 12/28
- E. Our discussion then moved on to a discussion of the budget and a review of a proposed budget. It was noted that giving remained fairly steady, regardless of the pandemic. We also look at the comparison budgets from 2020 and 2021
- F. Steve and representatives of the vestry negotiated a Letter of Agreement in which Steve agreed to freeze his salary in exchange for getting one addition week of vacation for a total of 5 weeks. Approval of the formal letter agreement was tabled to the next meeting as it was not available.
- G. Gary then noted that we have had no fundraising for years. Supplies are needed for the Wednesday supper. The Sunday supper has food brough in by other groups, though we supply the paper good.
- H. Next, we approved the proposed budget for 2022.
- I. Finally, we discussed the Capital Campaign. We will know more about its status wen the numbers regarding donations are in in January. It was suggested that Mike Oakley be invited to our January meeting to get his impute into the status of the campaign and what to do

with this in the future regarding wrapping up the campaign. This was initially designated as a three year campaign with the final year being 2022.

APPROVAL OF CLERGY HOUSING ALLOWANCE

The following resolution was adopted by the vestry:

HOUSING ALLOWANCE RESOLUTION

Whereas the Reverend Steven Steinberger-Domienik is compensated by Grace Episcopal Church exclusively for services as a minister of the gospel for the entirety of 2022 and

Whereas, Grace Church does not provide Fr. Domienik with a residence, he will therefore be maintaining and furnishing his own home, so the vestry hereby

Resolves, that \$25,000 of the total compensation paid to the Reverend Domienik during 2022 shall be designated as a parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986 as amended.

UPDATES

We discussed the Bell Tower repairs and agreed that we should give something to Ron and Dave to recognize their exemplary work on this project. We also discussed the leak in the food pantry, interior repair and insurance to pay for repairs. Kris gave us updates on B&G activity.

NEW BUSINESS

There was some discussion about online fundraisers. It was suggested the Crista Carpenter would be an excellent resource for information regarding this.

Meeting adjourned at 8:16

Tom Stotz, Clerk